

# KORONGATA MARAE WHANAU HUI

Korongata Marae, Saturday 27th January 2018, 8:00AM

<b>PRESENT:</b>	<b>Committee Members:</b> Whareki Maere (Chairperson), Shona Chadwick (Secretary), Ruth Wong (Communications/Bookings Officer, Edlan Morrison (Kaitiaki/Groundsman)  <b>Trustee Members:</b> Whareki Maere  <b>Non Committee Members:</b> Rose Craig, Sue Morrison		
<b>KAITUHITUHI:</b>	Shona Chadwick		
<b>MIHIMIHI:</b>	Whareki Maere		
<b>KARAKIA:</b>	Whareki Maere		
<b>ITEM</b>	<b>DISCUSSION</b>	<b>MOTION</b>	
<b>APOLOGIES:</b>	Michelle Ferris, Karen North, Kathleen O’Shaughnessy, Natasha Kamau, Kay Patena	That the apologies be accepted. Moved: W Maere Seconded: R Wong Motion Carried.	
<b>MINUTES OF LAST MEETING HELD AT THE MARAE ON Monday 11 December 2017</b>	Tabled and read.	That the minutes from 11 December 2017 be accepted. Moved: R Wong Seconded: W Maere Motion Carried.	
<b>MATTERS ARISING FROM MINUTES:</b>			
<b>ITEM</b>	<b>DISCUSSION</b>	<b>Person Responsible</b>	<b>ACTION POINT</b>
<b>1.</b>	Page 1, Item #1 - Costing of shipping container for excess storage i.e. chairs / mattresses etc	R Wong	Source costs for purchase
<b>2.</b>	Page 2, Bookings Report - Signage	R Wong / M Ferris	Ruth and Michelle to make signage for the kitchen equipment/gear i.e how to use, responsibilities etc. On-going.
<b>3.</b>	Page 2, Bookings Report – Bookings	R Wong	Ruth will ensure copies of bookings rules for hirers are given when picking up keys/on arrival at the marae. Signage also to be displayed in kitchen for hirer reference.

COMMITTEE REPORTS:			
ITEM	DISCUSSION	Person Responsible	ACTION POINT
<b>Finance Report:</b> Michelle Ferris	1. Change of signatories – Remove R Watene, add W Maere.	M Ferris W Maere	Change of signatories at Westpac
<b>Communications/ Bookings Report:</b> Ruth Wong	1. All bookings available for viewing via Marae website <a href="https://www.korongatamarae.com">https://www.korongatamarae.com</a> . 2. Discussion to calendar seasonal Working Bees. 3. Agenda and minutes to be made available via Marae website in near future. Coordination with S Chadwick for past minutes for access online.	R Wong	Agenda item at next scheduled marae committee hui.
<b>Kitchen Report:</b>	1. W Maere tabled Inventory of kitchen/pantry crockery in December. Inventory given to S Chadwick to complete inventory list and circulate at the next hui.		
<b>Caretaker Report:</b> Edlin Morrison	1. Noted that ablutions are being used by someone whilst not booked. How is access gained? 2. Driveway – look at driveway potholes. R Craig advised she has contact with Gary Walker (Harris') to discuss options to fill in driveway i.e limestone, shingle, seal. Temporary solutions are not viable as the potholes keep re-occurring over time. 3. Spouting – R Craig offered to have her husband look at the spouting in front of Matariki to alleviate water deluge/drainage problem temporarily until fixed permanently.	R Craig to forward contact details for Gary Walker to Edlan to follow up re; driveway and spouting.	
<b>Trustees Report:</b> Christine Tamati	Nil Report.		
<b>Heretaunga Tamatea Settlement Trust:</b> Alayna Watene	Nil Report.		
GENERAL BUSINESS			
	1. Marae Committee roles and responsibilities (R Wong) – Ruth gave korero to Kahuraanaki marae who have one committee as a Marae Trust Board including Chair, Secretary and Treasurer. Open discussion. Marae Trustees are the committee as well. Kahuraanaki contract their caretaker. Structural portfolios are with the Trustees, defining and roles and responsibilities.		

	<p>Is this something Korongata Marae could consider? Ruth to contact/email Trustees to present idea. Felt that Trustees need to lead so we can move forward.</p> <p>2. Waitangi Day celebrations – HB Sports Park, 6 February 2018. Free rides for tamariki. Iwi card holders are eligible for discounted cost kai vouchers.</p> <p>3. R Wong brought to table for discussion, idea of having Korongata Marae listed with NZ Motor Caravan Assn <b>Since 1991, as an overnight parking site for Motor Home users.</b> This would entail only use of the ablutions blocks. The NZMCA has been building a unique network of overnight parking locations on private land throughout New Zealand that welcome our members, and provide a safe place for them to park overnight.</p> <p>This scheme is unique to the NZMCA and allows members to sample a wide variety of New Zealand experiences at little or no cost.</p> <p><b><u>Information:</u> Overnight Parking Sites</b></p> <p>Aside from the public sites, we also have a range of property types from residential sites to business premises' offering a place to park overnight. There are a number of mutual benefits so if you're interested in opening your property for our members to park overnight. Information is available on their website.</p> <p>Ruth will source more information for discussion at the next hui.</p>
<b>KARAKIA:</b>	Meeting closed at 8:55AM with karakia by W Maere
<b>NEXT MEETING:</b>	8AM Saturday 24 February 2018, Korongata Marae

# KORONGATĀ MARAE COMMITTEE HUI

## AGENDA

**Date:** Saturday 24 February 2018

**Time:** 8:00AM

**Venue:** Korongata Marae

Agenda Items:	Who Responsible:
1. Karakia / Mihi	Open invitation / W Maere
2. Apologies	All
3. Minutes of last meeting held 27 January 2018 (Tabled)	All
4. Action points from last minutes <ul style="list-style-type: none"><li>• Purchase of shipping container costing</li><li>• Matariki Downpipng (follow up with Rose Craig)</li></ul>	All
5. Financial Report <ul style="list-style-type: none"><li>• Change of bank signatories</li></ul>	M Ferris
6. Reports:	<ul style="list-style-type: none"><li>• E Morrison – Caretaker</li><li>• A Watene – HTST/TtoH (pending availability)</li><li>• I deThierry – Wharekai (pending availability)</li><li>• J Brown – TANK (pending availability)</li></ul>
7. General Business <ul style="list-style-type: none"><li>• Te Wananga o Awanuiarangi Community Education wananga Coordinator</li><li>• Code of Compliance – Pilot Group</li><li>• Policy &amp; procedures</li></ul>	M Taurima  M Taurima M Taurima
8. Closing Karakia	Open invitation