

MINUTES OF KORONGATA MARAE COMMITTEE MEETING

Tuesday 17 March 2020, NKII Office, 10am

Attendance: Whareki Maere, Michelle Ferris, Ruth Wong,
Apologies: Shona Hopa

Karakia: Whareki Maere

Mihimihi: Whareki thanked us for meeting.

Minutes: Minutes of last meeting held on 27 February 2020 were received, read and approved as a true record of that meeting.

Motion: To accept the minutes dated 27 February 2020 as a true and correct record of that meeting – Moved by Whareki Maere, seconded by Michelle Ferris, all in favour, carried.

Matters: There are no matters arising from the minutes. However on the 2 March 2020 Whareki reported back to Michelle and Ruth feedback from the Trustees meeting held on Friday 28th February 2020. Basically the Marae Trustees want the Marae Committee to carry on with the fix of the Marae wharekai. They don't see it as a big job and want us to fix it preparatory for using, especially given the wharenui Nukanoa is out of action.

Marae Kitchen and other areas 'Fix' Update

- This feedback is from Whareki request for our committee (Ruth and Michelle) to get quotes and feedback at this meeting.
- Ruth and Michelle followed up with quotes from Stead Construction ryan@stead.co.nz, GEM Group brent.mcasey@gemgroup.com and Michelle's son PA BUILD – Whetu Ferris. Feedback was - Brent and Ryan said the job was too small for them while Whetu produced a reasonable invoice. Attached are pictures of the floor that were sent to builders for their quotes.
- The pipe on the inside chiller was leaking which caused the floor issue. Ruth had Adam from Coldrite come in to look at the chiller and he fixed the pipe. An invoice is still to be received.
- Coldrite also supplied a quote for the outside chiller/freezer. \$6327.71 Invoice (See attached).
- Michelle used her initiative and supplied a list of further work to be done for our marae wharekai to be usable. See attached a Job list.
- Solutions were discussed and the Committee is happy for Michelle to get PABUILD (Whetu) to see to these jobs. Already today the boys were at the marae measuring up the container.
- It was agreed by the Committee that we use up to \$10,000 for this fix. Michelle and Ruth will monitor costs accordingly. We expect the work to be done within the month.

Motion: To accept the quote from PA BUILD (Whetu) and get the flooring fixed as soon as possible. Moved by Whareki Maere, seconded by Ruth Wong, all in favour, carried.

Motion: To accept the job list Michelle supplied and move on to get the jobs completed within the month. Moved by Ruth Wong, seconded by Whareki Maere, all in favour, carried.

General Business

- We have a behavioural issue with Lawrence Hapi and need to have a new plan regarding the marae grounds work. We have also found that the cost to maintain the tractor has been costly over the past 12 months. We are looking to sell the Tractor and get a contractor to do the marae lawns.

Motion: For Michelle to look at opportunities to sell the tractor and find a contractor to mow our lawns. Moved by Whareki Maere, seconded by Michelle Ferris, all in favour, carried.

- Great news. Spark is installing Internet at our marae today. Michelle and Shona received confirmation. This is a free opportunity.
- The world is going away from payments by cheque and we are now looking to use an online banking option.

Motion: For Michelle to set up an online banking option with Westpac immediately so we can make all payments online. Moved by Michelle Ferris, seconded by Ruth Wong, all in favour, carried.

Chairman Report:

- Whareki thanked us for everything we are doing for our marae and encouraged us to do what it takes to get our marae fixed. He asked if we can get the panui out for the clean up day 28.3.20 as soon as possible.

Karakia: Ruth Wong

Next Meeting: TBC

Pictures of the whare kai floor



Attached:

1. PA BUILD QUOTE – \$741.01
2. LIST OF OTHER JOBS
3. COLDRITE INVOICE.

Quotation

Date: March 13th 2020

Quotation # 101

PA BUILD

52 Cartier Cres
Flaxmere
4120

Quotation valid until: March 26th 2020

Prepared by: Te Wheturere Ferris

Korongata Marae

PO Box 1417

Hastings

Description	Amount
Relay damaged flooring Panel – 1800x2.4m @ 25mm thick. Particle chip board x2	\$ 74.50
2x Bostic Gold	\$ 18.68
1x 3x2 Length Timber	\$ 29.68
Packers	\$ 51.42
Stainless steel Screws	\$ 26.73
Total Amount	\$ 201.01

Total Hours	Hourly Rate
\$30.00p/h	\$30.00
18hrs	\$540.00

If you have any questions concerning this quotation, contact Te Wheturere Ferris, 022 097 9803

Thank you for your business!



List of Other Jobs

At Marae today
Measuring up Container

* Pa Build

Korongata Marae

Date: 5 March 2020

Tasks completed & Tasks to do:

Michelle Ferris & Shona Chadwick

Approximate time to complete - 2 weeks?

✓ Ablution Block	Master Plumbing 405 King Street, Hastings 06-6505515	Tane mā, replaced over flow pipe (Shower Curtains & hooks) Wahine mā – cold-water tap replaced o-ring? (Shower curtains & hooks) Wharekai – replace down pipe and new tap at the dish wash sink	All plumbing work Completed Inr coming ✓
✓ Inside Chiller & Flooring (Requirement meet health & safety food storage and handling standards)	To be complete	Polyurethane floor, water resistant, Remove Rusty shelving and replace with stainless steel Replaced the leaking pipes	To complete Rec from Coddrite
✓ Container	* There today	Small hole in container – patch up, painting exterior - flooring for floor? Roller Brushes black paint	To complete
✓ Black Conference Chairs		Scotch Guard	To do:
✓ Wharekai walk in Pantry		Need overhaul – Removal of shelving – rusty?	To complete
✓ Stainless steel dishes		X 9 Convi oven flat dishes missing – all steam dishes accounted for?	
✓ Marae Wifi Istalation	*	Spark instalation today 17/03/2020	Install n/w
		Argon 55 WVT1591	Serviced 28/06/2019

	Argon 55 WVT1591 Power Farming Hawkes Bay, 1012 Omaha Road, Frimley, Hastings 06-8799998		
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1 Midge Fly
Quoter -

Quote

Coldrite
Refrigeration & Air Conditioning

714 KARAMU ROAD NORTH
PO BOX 366
HASTINGS 4156
Phone : 06 878 2121

Quote # : 19777

KORONGATA MARAE
P O BOX 1417

HASTINGS
NEW ZEALAND

Date : 10/03/2020
Order No :
Account : 13103
Reference : 233927
Sales Rep :
Quote Expires 09/04/2020
Page No. : 1
Job Number :

Description	Quantity	Rate	Total
Walk In Cool Room, Refrigeration Gear Replacement			
Quote - To remove and replace the refrigeration equipment in the walk in cool room that is unsafe and not working - quote includes parts and labour			
REFRIGERATION SERVICE REPAIRS	1.00	5502.36	5502.36