

KORONGATA MARAE TRUSTEES COMMITTEE INFORMATION PAPER

Date: 4 October 2018
To: The Marae Trustees Committee
From: Ruth Wong – Communications/Marae Committee
Subject: An Update Report

Background

We have not met as a Marae Committee since July 2018, but we have met as individuals to keep abreast of activities we are involved in for the marae committee. With regard to the AGM and Wananga, Shona, Michelle, Edlan and I have tried to keep our roles going. , prior to submitting our report to the Trustees regarding the Health and Safety of the wharenuui Nukanoa. A lot has happened since then and this is an update.

Minutes of AGM Meeting - Alayna, are you ok for Shona to email me the draft minutes of the 2018 AGM so I can post up on our Website page as draft - I need them to secure the sanctioning of our move into the wharenuui for our Wananga. This all helps with our story whakapapa so no one is left guessing or double thinking.

Strategic Plan - Updates as highlighted by Ashley Puriri will be made to the poster and the book. I will wordsmith it and we can put the updated version on our website and when you are ready, copies can be printed for every whanau and posted out.

Financial Update - As you know, Epplott & Co Accounting services have advised us to become incorporated and then apply for charity registration first before we engage them. As mentioned at the last meeting the Companies Office application form to incorporate a society is pretty straight forward, however I may need to engage a legal advisor on a couple of things regarding our current charter. So the order goes like this.

- Seek advice on our status and make adjustments to our Charter
- Apply to become incorporated
- Apply for charity registration,
- Move our financial accounting systems to XERO
- Allow Epplott & Co access to our bank information to provide further financial guidance.

Marae Booking Update - After the Hui a hapu back in August I met briefly with Michelle and Edlan and we agreed to the costing of the Marae staying the same for bookings of the ablution and wharekai, mainly because the costs of the marae sit in those two areas. The wharenuui was never the major expense for bookings. I have updated the booking info on our website accordingly.

Container - We have paid for the container and the rail sleepers that will go underneath the container and also the things that will go into the container to keep everything dry. Our issue is finding someone with a truck to pick up the sleepers. That's the update on this. If

you trustees know some strong people with a truck, please let us know. Once the container arrives we will be storing the chairs and mattresses in it. One key, one key holder.

Korongata Marae Registration list - I will be updating our database and checking who is not registered with NKII & the HTST & will send everyone a registration pack - online. If printing and postage is needed, I will be needing some financial assistance. I will be communicating with people who have registered at the AGM, Hui a hapu and Wananga.

TTOH Elections - The Te Taiwhenua of Heretaunga Te Haaro Board of Trustees election nominations open on 10th October. This information is already on their website. Nominations close 12noon on 9 November. It is hoped that no election needs to take place and that Korongata hold a meeting for any potential people and we run our own process before going to TTOH. If more than one persons are interested, and they cannot agree to stepping down, then we must go to vote. I suggest this take place on 3 November after your next Trustee hui. If TTOH need to run an election process, they will need to communicate with us on their process.

Wharenui Report – I submitted this separately.